**GHMS Arrival / Dismissal Procedures**

The safety of all students at Glenn Hills Middle School is of utmost importance. Our faculty / staff arrives for morning duty at 8:25 am. Please do not drop students off prior to that time, as students will not be supervised. In order to ensure the safety of our students and the order of our campus, please adhere to the following drop-off and pick-up procedures:

* All students will have grab and go breakfast when they enter the building.
* Car riders are to be dropped off and picked up at the door adjacent to the auditorium and cafeteria wing. This is the designated car line.
* Only bus riders may be dropped off or picked up in the bus lot by the gym. For student safety, car riders are not allowed in the bus lot area.
* Walkers will enter the building through the gym hallway.
* Walkers will exit the school from the doors adjacent to their hall. Faculty and staff will direct students.
* We ask parents not to use Glenn Hills Drive as a drop-off and pick-up area so that students can be properly supervised by faculty and staff.

We appreciate your continued cooperation in keeping all students safe during arrival and dismissal.